

# PRIVACY POLICY

Action Garage Doors is committed to always protecting our clients privacy while they are interacting with our content, products and services. The aim of Action Garage Doors is to provide a safe and secure online environment.

The purpose of this Privacy Policy is to inform our clients / website visitors of the kind of information we may gather when they visit our site. We use this Privacy Policy to indicate to you as the website user, how we may use your information, whether we disclose it to anyone, and the choices you have regarding our use of, as well as your ability to correct this information. Our policy allows you to choose what kind and how much information you provide to us and to control how we use whatever information you provide. Our goal is to provide a satisfying experience while allowing you to control your privacy and to give you a means to voice any questions or concerns you may have.

This policy applies only to Action Garage Doors and not to other companies or organisations websites to which Action Garage Doors is linked.

## COLLECTION OF INFORMATION

Information is collected from you primarily to make it easier and more rewarding for you to use our services. Depending on the service you are accessing, you could be asked to provide information such as your name, email address or other information. It is entirely your choice whether to provide the your details as requested on these questions or not.

Action Garage Doors collects two types of information. The first is anonymous information. For instance, we may collect information to tell us that five thousand people visit our home page today, but we do not know their names, where they live or their date of birth – they are anonymous to us.

The second type of information that Action Garage Doors collects is personal information. Action Garage Doors will collect personal information that lets us know the specifics of who you are such as your name, email address, and telephone number, when you provide it to us. With this information, Action Garage Doors can provide a variety of personalised and enhanced services that are not available to anonymous users. We hope that you will find it beneficial to provide individually identifiable information about yourself to us because it will make our services more valuable to you.

Sometimes, we may specifically ask for personal information about you when you use a service. Certain information may be required, such as your name, email address, telephone number, in order to provide that service or product to you. This information will not be used for any purpose other than stated during the completion of such information.

How much of your personal information that you choose to disclose to Action Garage Doors is completely up to you.

## USE OF ANONYMOUS INFORMATION

Action Garage Doors automatically gathers anonymous information to monitor the use of our website, like the numbers as well as frequency of visitors. We only use such data to provide us with calculations holistically, to helps us determine how much our audiences use parts of the

site, so we can improve it and assure that it is as appealing as we can make it for as many users as possible. Action Garage Doors do not publish or provide this aggregate data to other people.

## **USE OF PERSONAL INFORMATION**

Action Garage Doors will only use the personal information you have chosen to provide us for the purpose for which you provided it. We will not use it for any other purpose without your consent.

## **DISCLOSURE**

There may be occasions where it will be necessary for Action Garage Doors to disclose your personal information to third parties. Action Garage Doors may be required by law to disclose the information, or Action Garage Doors may be required to disclose your personal information to third parties to provide the service you have requested. However, the disclosure will only be made where it is necessary to fulfil the purpose for which you disclosed your personal information. Otherwise than stated above, we do not disclose personal information that you may give us, such as your name, address, email address or telephone number, to any organisation or person outside Action Garage Doors unless you have authorised us to do so.

## **NO SALE OF PERSONAL INFORMATION**

Under no circumstances will Action Garage Doors sell or receive payment for licensing or disclosing your personal information.

## **INTERACTING WITH Action GARAGE DOORS**

Ultimately, you are solely responsible for maintaining the secrecy of any passwords and/or any personal information. Be responsible whenever you are online.

## **COMPLAINTS ABOUT PRIVACY**

If you have any complaints relating to online privacy issues on our websites, please notify Action Garage Doors per email: [service@actiongaragedoor.co.za](mailto:service@actiongaragedoor.co.za) . While Action Garage Doors accepts no liability for any material or links posted to the service, we will investigate all complaints and provide you with the relevant feedback.

## **CHANGES TO PRIVACY POLICY**

We reserve the right to change, without notice, our privacy policy. Changes to the Action Garage Doors Privacy Policy, will be posted here.

Last updated: 20/10/2019